

PLANNING DIVISION // MONTHLY REPORT

November 2025



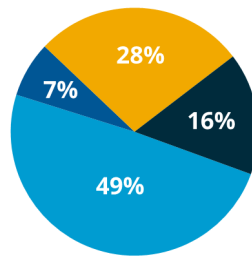
APPLICATIONS RECEIVED

21% decrease in applications from November 2025.

A total of **69** applications were received this month. All of the applications were initiated by private applicants.

This report communicates the Planning Division's workload & provides analysis of trends to better understand staff capacity.

TYPE OF PETITIONS



- Zoning Administrator
- Planning Commission
- Historic Landmark
- Subdivision

TYPE OF APPROVAL PROCESS



Administrative Approval
62



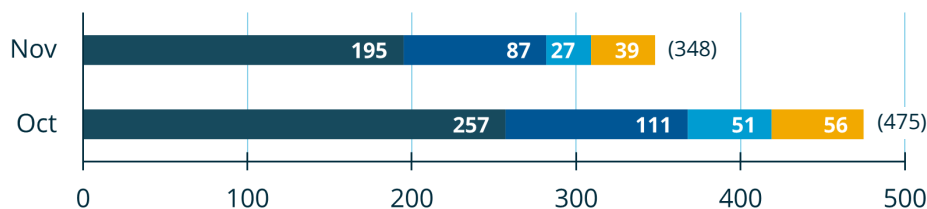
Planning Commission
4



City Council Approval
3

90% of the applications can be processed administratively.

BUILDING PERMIT / ZONING REVIEWS



Number of reviews to date for 2025
4,314

- 1st Review
- 2nd Review*
- 3rd Review*
- 4+ Reviews*

* Review for corrections

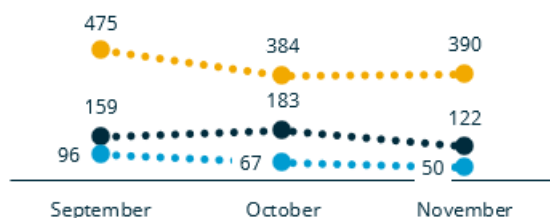
PLANNING COUNTER INQUIRIES

This month the Planning Division received a total of **390** phone calls, **122** email inquiries, and **50** walk-in inquiries.

PUBLIC ENGAGEMENT

Online Open Houses are hosted by the Planning Division as an opportunity for constituents to stay informed, review proposals, and provide feedback. This month **52** Online Open Houses were hosted with a total of **1,498** visits.

TRENDS



- Walk-ins
- Emails
- Phone Calls

ONLINE OPEN HOUSES BREAKDOWN



New this month
5



Active from past months
46



Closed this month
1

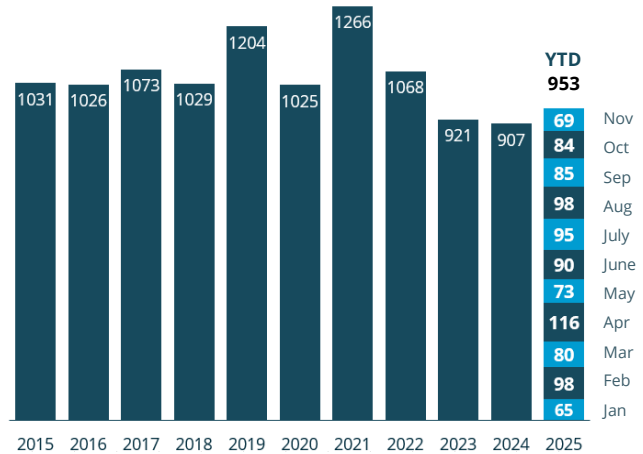


10-YEAR TREND ANALYSIS

November 2025 saw an **21% decrease** in the number of applications compared to November 2024. From 2015 through 2025, the Division has received **an average of 85 applications each November**.

In November 2021, the Division received the highest number of applications for that month, with a total of **108**. In contrast, November 2022 recorded the lowest number of applications for the month, with **67** applications.

This November, the total number of applications received was 18% lower than the monthly average for November.



FEATURED PROJECT



Sugar House Hotel Rezone PLNPCM2025-00624

On November 12, the **Planning Commission forwarded a recommendation of approval** to the City Council, as recommended by staff, for a zone change from **MU-3 to MU-8**. If approved, the applicant intends to build a hotel on the currently vacant site.

A separate petition (PLNPCM2025-00622) was submitted for the amendment to the Sugar House Master Plan land use map from **Mixed Use-Low intensity to Business District Mixed-Use-Town Center Scale**. The Planning Commission forwarded a recommendation of approval to the City Council.

FEATURED PROJECT



Rezone from R-1/7000 to MU-3 at 2260 E 1300 S PLNPCM2025-00558

On November 12, the **Planning Commission forwarded a recommendation of approval** with conditions to the City Council for a rezoning change from **R-1/7000 to the MU-3** zoning district. If approved, the applicant intends to **build a 26-unit residential development**.